

Pre - Installation / Site Survey.

Contact Client (end user) prior to installation:

- Confirm power 120 VAC - 20 amp dedicated
- Confirm network jack (RJ-45) and cables (length)
- Request a network IP Address for the system
- System arrival / delivery date?
- Is the copier still on the skid? If yes, who may assist to remove? (Fork truck, moving company)
- Media (at least one 500 ft roll of bond)
- Adequate space for printer installation and maintenance? (see install Specs)

Printer Hardware (approx. 2 - 3 hour)

- STEP: 1** Check for all required system items. (guides, touch panel, toner, etc)
- STEP: 2** Check the space requirements.
- STEP: 3** Check for correct power and network ports. (inform client if incorrect at this time)
- STEP: 4** Ask for network connection assistance.
 - Schedule network administrator's time, as it may take several hours to obtain the IP Address dependent on company structure
- STEP: 5 Install Printer**
 - See Hardware Installation Guide.
 - Print simple test patterns from engine, no calibration at this time.
- STEP: 6 Enter Key Codes into IPS**
 - Enter the Key Codes if applicable from the document provided with the system. (See the "Help / Configuration Section" in the User Guide CD)
- STEP: 7 Install Optional Stacker.** (KIP 1200, KIP 1000, KIP 300)
 - See finisher installation document packaged with stacker.
 - KIP 1200 / KIP 300 - Install the sensor PCB's in the printer.
 - Check for correct height and alignment.
 - Confirm correct Service Mode 4 - 31 settings in printer
 - Produce simple test print to test function of stacker.

Software (approx. 2 hours)

- STEP: 7 - Network the Printer.**
 - Connect network cable
 - See the "KIP 5000 Connectivity Document" supplied with the KIP 3000.
 - enter IP Address into GUI
- STEP: 9 Options**
 - Please show the administrator this procedure and show the user guide at this time for future reference.
 - Install Windows Driver, KIP Request, KIP PrintNET and AutoCAD Drivers as required
 - Print from Request, Windows App and ACAD.
 - Set correct time, time zone and date on the IPS for proper sleep mode function (from VNC).

Calibrating the System. (approx. 1 hour)

STEP: 10 Calibrate the Printer.

- Set Printer Density as required in the GUI
- **If needed** - on the IPS GUI are two files that can be printed. One for smaller documents and one for larger documents (see test Print buttons in IPS , ?). Print these files to calibrate the Leading Edge and Trail Edge and Page Size. Additional print sizes are also located on the KIP 5000 Service Manual CD for specific roll used by this client (send via Request). See the Technical Manual for the Service Modes, for the list of addresses for the LE, TE and Image placement.

YOU MUST HAVE AT **LEAST** 4mm on the LE and 6mm on the TE WITH NO IMAGE FAILURE TO DO THIS WILL CAUSE IMAGE ISSUES! EXTEND THE PAPER LENGTH IF “EDGE TO EDGE” PRINTING IS NEEDED.

STEP: 12 Run clients prints.

- Confirm correct calibration of the printer

STEP: 13 Save Settings.

- Apply the Service History envelope to the back lower rear of the printer.
- Complete the required forms for warranty.

User Training (approx. 2 hour)

- SHOW THE CLIENT THE USER DOCUMENTATION IN THE WELCOME BOX as well on the IPS TOUCHSCREEN.
- Demonstrate:
 - Job List
 - Add Media
 - Add Toner
 - How to clear any misfeeds
 - KIP Request / KIP PrintNet (is so Installed)
 - Drivers (if so Installed)